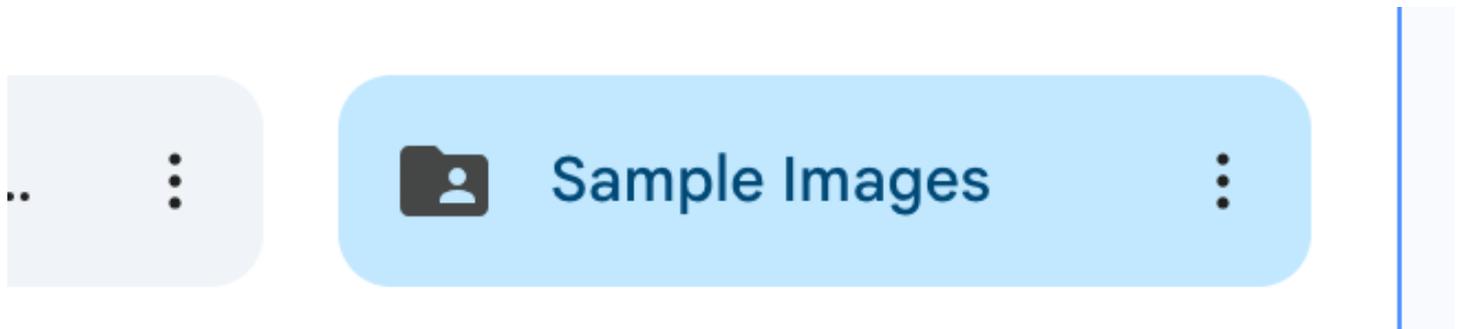


How to Make your Google Folder Viewable to our Exhibition Committee:

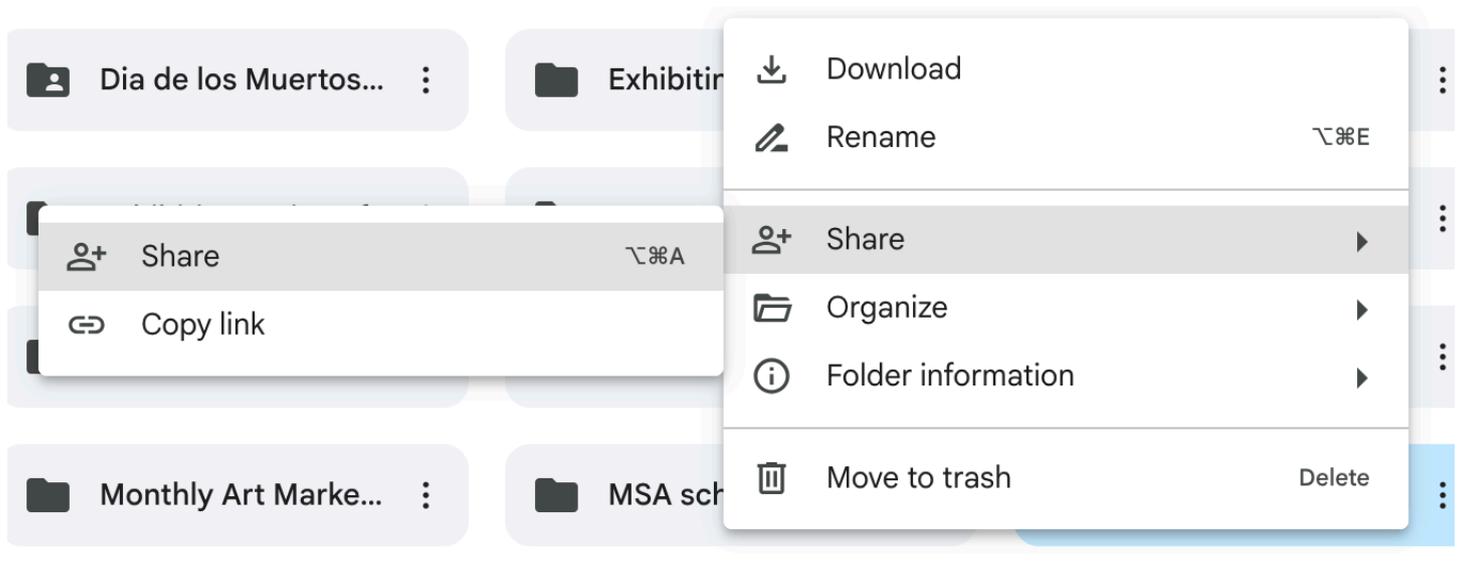
Step 1:

Navigate to your folder in your Google Drive. This folder should have all the images you wish to share with our committee.



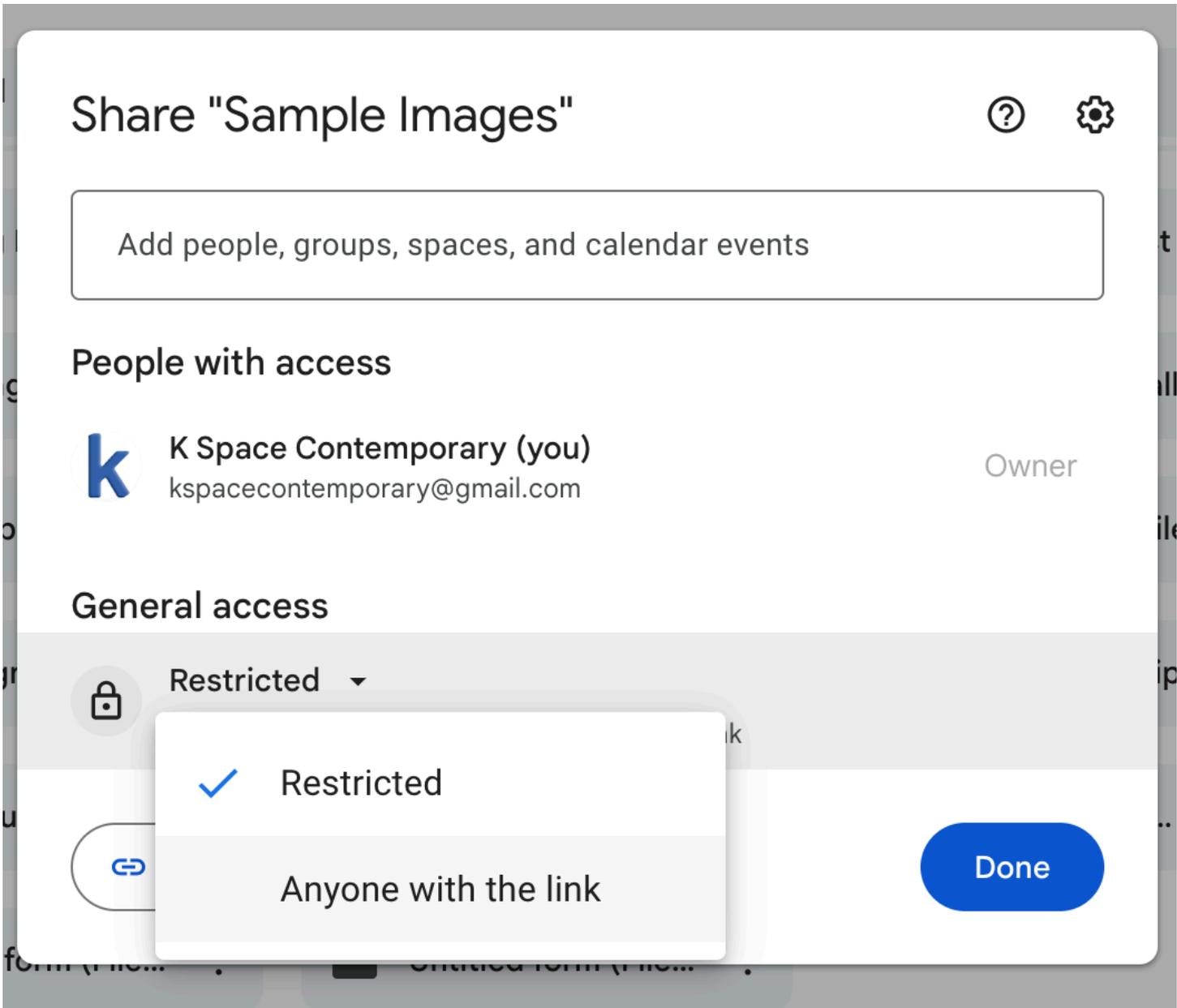
Step 2:

Click the three dots next to your file, then select the "Share" Option



Step 3:

Under the "General Access" header, select "Anyone with the link."



Step 4:

Make sure in the box to the right, "Viewer" is selected. This means that anyone with the shared link will be able to view the images inside the folder, but will not have access to download or edit any files within the folder.

Share "Sample Images"



Add people, groups, spaces, and calendar events

People with access



K Space Contemporary (you)
kspacecontemporary@gmail.com

Owner

General access



Anyone with the link ▼

Anyone on the internet with the link can view

Viewer ▼

 [Copy link](#)

[Done](#)

Step 5: Select "Copy Link". This is the link you will submit in your Exhibition Proposal.